

**MYFutureJobs**

Your National Employment Services Provider



# MYFUTUREJOBS JOBSEEKER PORTAL

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USER GUIDE

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Version 1.1 February 2022



PERKESO



## Disclaimer

MYFutureJobs provides this publication "as is" without warranties of any kind.

This publication may include technical inaccuracies or typographical errors and is subject to further revision. MYFutureJobs may revise the system fundamentals described in this publication at any time.

All pictures are for illustration purposes only.

## Ownership

The Candidate Portal, Employer Portal, Counsellor Portal, Employment Platform Suite and all related components are the intellectual property of MYFutureJobs.

To contact MYFutureJobs, please go to the **Contact Info & Directions** page on the MYFutureJobs website:  
<https://www.perkeso.gov.my/index.php/en/>

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# Introduction

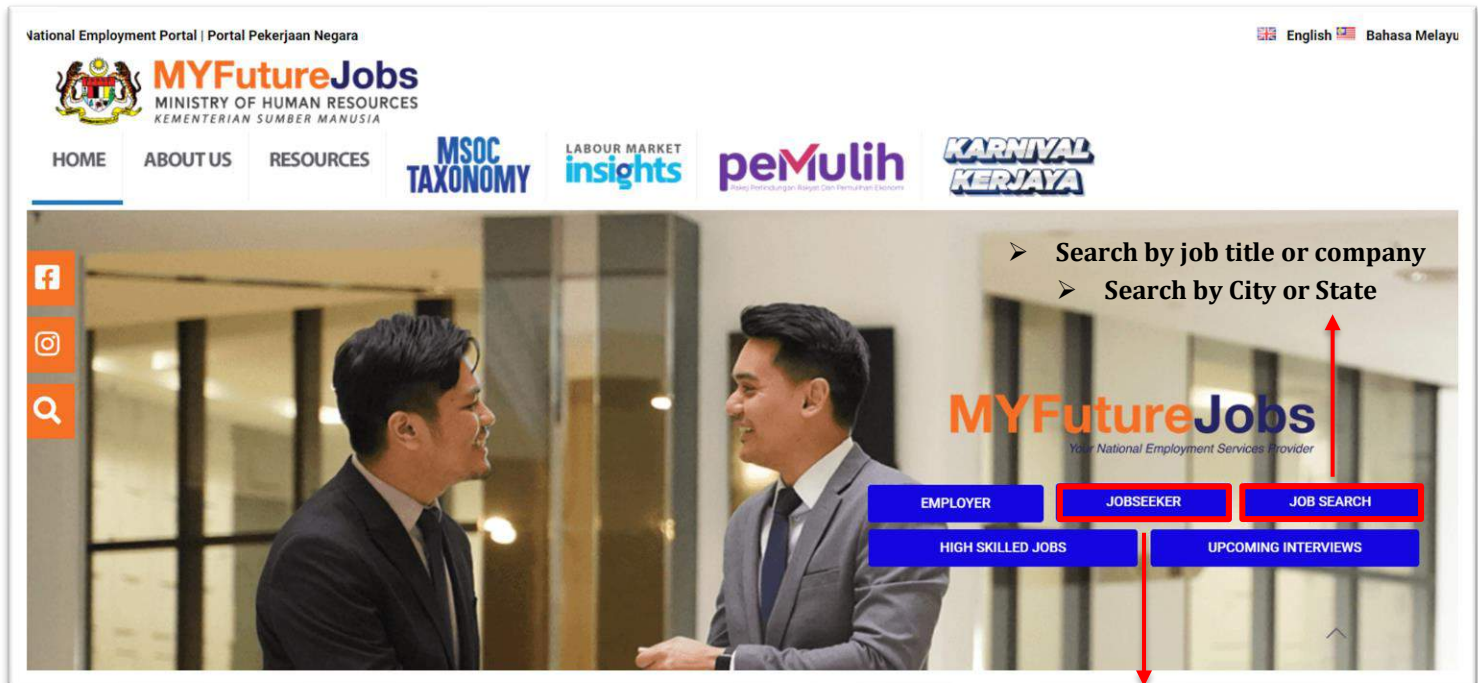


The MYFutureJobs portal is powered by advanced AI technology that matches jobseekers to suitable vacancies based on their profiles. It comprises the Candidate Portal, the Employer Portal, and the Case Management Portal. The Case Management Portal, which offers personalized support to jobseekers, is unique to MYFutureJobs.

On the Candidate Portal, jobseekers will be matched with suitable vacancies based on their profile (work experience, education, and skills). They will also receive guidance on how to qualify for their desired jobs.

This publication provides instructions on:

1. Registering
2. Creating a profile
3. Searching for jobs
4. Applying for jobs
5. Managing applications
6. Managing the activity log






Job seeker sign-in here

# MAIN SECTIONS



<b>Match jobs</b>	List of jobs that match your profile. Comes with a daily email alert.
<b>Search jobs</b>	Search for jobs by entering keywords.
<b>Saved jobs</b>	List of saved vacancies. Active vacancies can be managed here.
<b>My applications</b>	Manage jobs you applied for.
<b>Profile</b>	Create and update your profile to ensure accurate job matching.
<b>Language</b>	Can select English or Bahasa Malaysia.
<b>Bell icon</b>	Receive notification on the activities done.
<b>Profile icon</b>	Includes <b>My activities</b> , <b>Assessment</b> , <b>Notification Settings</b> and <b>Sign out</b> functions.

## Icons:

1. Asterisks (\*) indicate mandatory fields.
2. Warning icons indicate (  ) incomplete mandatory fields.
3. Edit information (  ).
4. Delete items (  ).
5. All updates will be auto saved.
6. Character limits apply to each text field.

# PROFILE CREATION

## REGISTER

Users may register using their NRIC numbers.

### Registering New Users

1. Click on **Jobseeker sign in** at the top right of the screen.
2. In the **Sign-in** window, click **Register**.
3. In the registration window, fill in your email address, IC number and password. Then click **Register**.
4. Accept the terms and conditions to sign in. You will be automatically directed to the **Profile** page.

## SIGN IN

### Signing in Registered Users

1. Click on **Jobseeker sign in** at the top right of the screen.
2. In the **Sign-in** window, enter your **NRIC** and **password**. Then click **Sign in**.
3. You will be automatically directed to the **Search jobs** page where you can start searching for jobs.



## CREATE PROFILE

Your **Jobseeker Profile** includes the following sections: Personal Information, Desired Job, Experience, Education, Training, Skills, Certificates and Documents and References. Your completed profile allows you to:

1. Apply for jobs.
2. Be contacted by employers.
3. Obtain career guidance from case managers (applicable to EIS full-fledged benefits recipients only).

You may edit your profile by clicking the **Profile** tab.

All sections should be completed and all fields with an asterisk (\*) are mandatory. Empty mandatory field(s) will be highlighted in red. Uncomplete profile will be shown exclamation (!) mark at the side of the information required.

**MYFutureJobs** Your National Employment Services Provider

Match jobs Search jobs Saved jobs My applications **Profile** English

### My profile

Atiqa  
0000000000

- Personal Information
- Desired Job
- Experience
- Education
- Training
- Skills
- Certificates and Documents
- References

Download your profile...

**Jobseeker's profile is considered complete when these are all ticked**

**Personal Information** Edit  
Female | 29 Years | Sungai Buloh

**Desired Job** Edit  
Software analyst

**Experience** Edit  
Chemist at ABC enterprise

**Education** Edit  
STPM / A Level or Equivalent

**Training** Edit  
Training 1

**Skills** Edit  
Apply scientific methods | Calibrate laboratory equipment | Execute feasibility study | ICT syste...

**Certificates and Documents** Edit

# PERSONAL INFORMATION

Key in the following details:

- Name
- State
- Address
- Date of Birth
- Race (Optional)
- Telephone
- Upload your video resume (Optional)
- Twitter (Optional)
- NRIC Number
- City
- Zip/Postal Code
- Gender
- Email
- Upload your CV (Optional)
- Facebook (Optional)
- LinkedIn (Optional)

**MYFutureJobs** Your National Employment Services Provider

Match jobs Search jobs Saved jobs My applications **Profile** English

### My profile

User 1  
0000000000

- Personal Information
- Desired Job
- Experience
- Education
- Training
- Skills
- Certificates and Documents
- References

Download your profile...

**Personal Information** Edit  
Female | 29 Years | Sungai Buloh

**Desired Job** Edit

**Experience** Edit  
Chemist at ABC enterprise

**Education** Edit

**Training** Edit  
Training 1

**Skills** Edit  
Apply scientific methods | Calibrate laboratory equipment | Scientific research methodology | ...

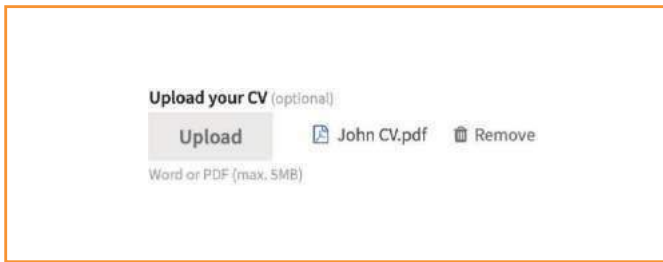
My activities  
Assessment  
Notification settings  
Sign out

**Jobseeker's profile will have exclamation mark if profile consider not complete**



# UPLOAD CV

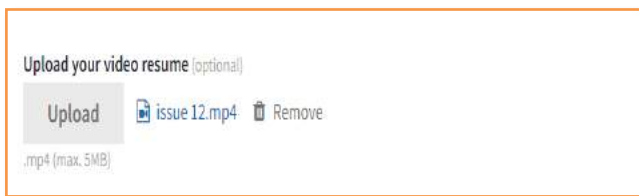
You may upload a CV in PDF or Word format in the **Personal Information** section:



The maximum file size allowed is 5MB. Note that only one CV can be uploaded at a time. If you upload another document, it will replace the existing one. To remove the existing document, click the **Remove** icon.

# UPLOAD your Video Resume

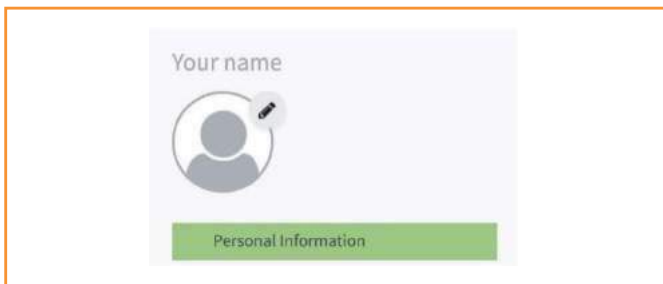
You may upload a video resume in a video format in the **Personal Information** section:



The maximum file size allowed is 5MB. Note that only one video resume can be uploaded at a time. If you upload another video, it will replace the existing one. To remove the existing video, click the **Remove** icon.

# UPLOAD PROFILE PICTURE

You may upload your picture in JPEG or PNG format by clicking on the picture icon.



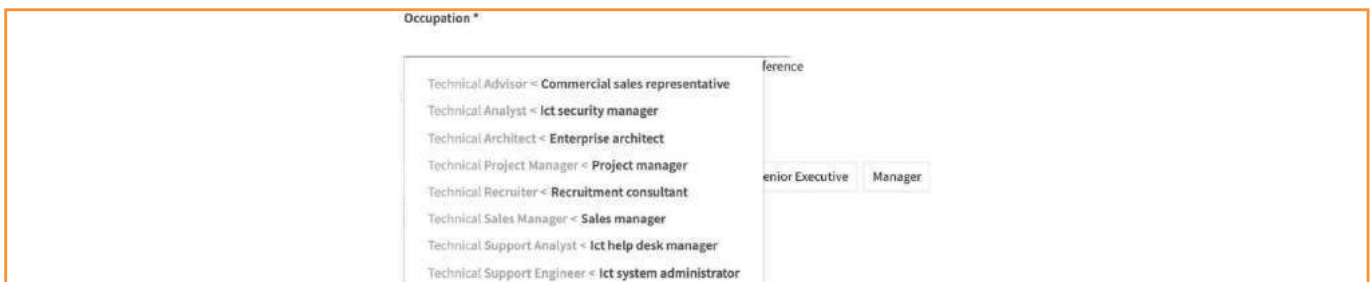
Note that only one picture can be uploaded at a time. If you upload another picture, it will replace the existing one. To remove the existing picture, click the **Remove** icon.

# DESIRED JOBS

List the jobs you would like to have.

## Occupation

1. Search by entering a keyword. A list of suggestions will appear.



2. Select a job title from the list of suggestions. To identify the occupation that best matches your preferences, visit <https://eiscentre.perkeso.gov.my/occupations-skills-taxonomy/> to search for your preferred occupation.



3. If you cannot find a suitable occupation, please contact your nearest SOCSO office to obtain advice from a case manager.

### Position Level

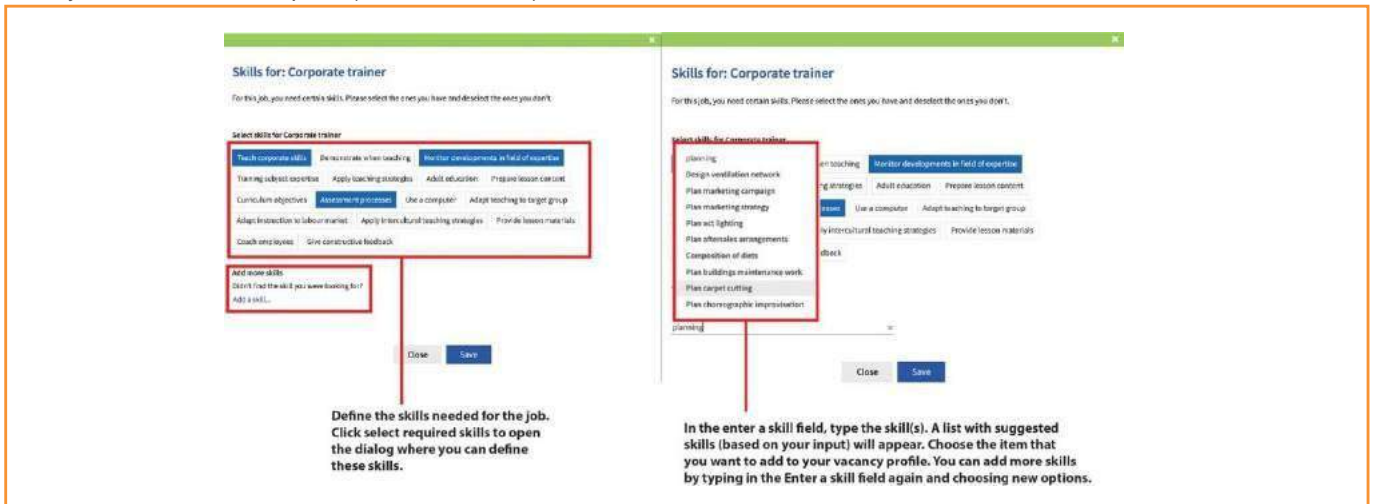
Select a position level e.g., Non-Executive, Manager.



### Skills

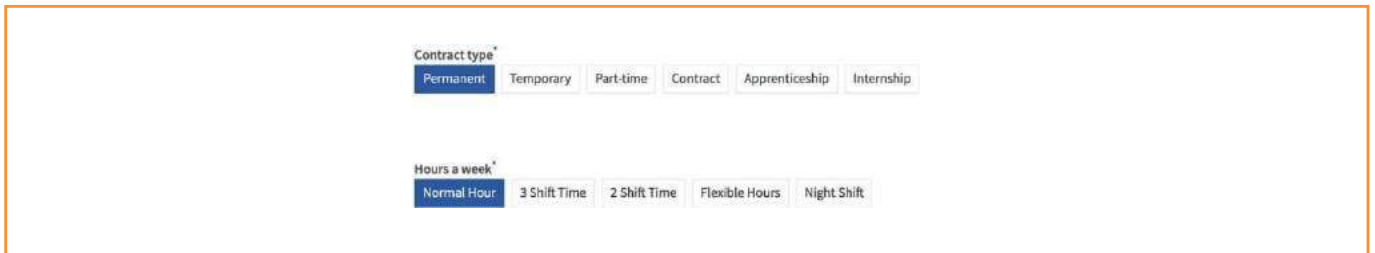
Each occupation comes with a list of suggested skills. You may either select skills from the list or add other skills.

Once your selection is complete (indicated in blue), click **Save**.



## Contract Type

Specify your desired work contract and working hours. You may select multiple items in both fields.



The screenshot shows two selection fields. The first is labeled "Contract type" and has buttons for "Permanent", "Temporary", "Part-time", "Contract", "Apprenticeship", and "Internship". The second is labeled "Hours a week" and has buttons for "Normal Hour", "3 Shift Time", "2 Shift Time", "Flexible Hours", and "Night Shift".

## Salary

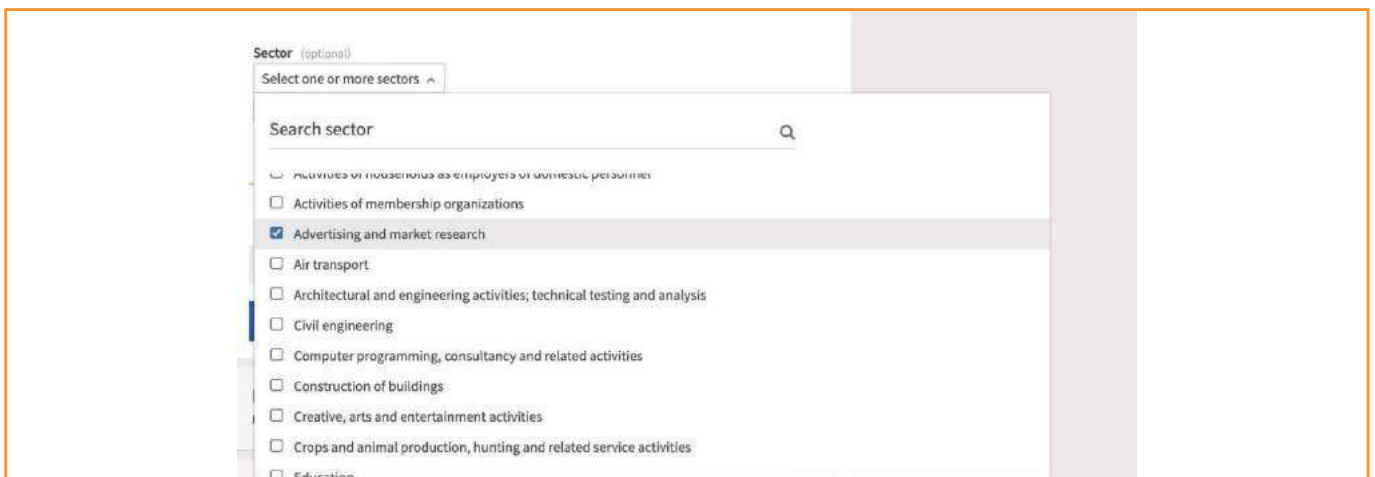
Indicate your desired salary. You may select multiple items.



The screenshot shows a "Salary" selection field with a grid of buttons representing salary ranges: "<1200", "1200-1499", "1500-1999", "2000-2499", "2500-2999", "3000-3499", "3500-3999", "4000-4999", "5000-5999", "6000-7999", "8000-9999", "10000-12999", "13000-15999", and ">16000".

**Travel Distance From**, **Company Size** and **Sector** sections are optional.

To select a sector, click **Select one or more sectors** and check the boxes next to your preferred sectors. Enter a keyword in the **Search** sector field to start searching.



The screenshot shows the "Sector (optional)" section. It features a dropdown menu labeled "Select one or more sectors" and a search box labeled "Search sector". Below the search box is a list of sectors with checkboxes: "Activities of industries as employers of domestic personnel", "Activities of membership organizations", "Advertising and market research" (checked), "Air transport", "Architectural and engineering activities; technical testing and analysis", "Civil engineering", "Computer programming, consultancy and related activities", "Construction of buildings", "Creative, arts and entertainment activities", "Crops and animal production, hunting and related service activities", and "Education".

## Experience

Include your past work experience. Related fields will only appear if you select 'yes' for the first question.

### Experience Close

Do you have work experience?\*

Yes  No

---

**Occupation \***

I want to do this job in the future (optional)

**Position Level \***

**Start date\***   **End date\***

I currently work here

**Related skills**  
For this job you need certain skills. Which skills do you have?  
Select your skills... You have selected 0 skills

**Employer \***

**Sector** (optional)

**Job description** (optional)  
Enter a description of this job...

---

Field	Description
Occupation	Type a keyword to start searching. Select a relevant occupation from the search results.
I Want to Do This Job in the Future	Include this job as a desired job.
Position Level	Indicate the position level of the job e.g. Non-Executive, Manager.
Start Date and End Date Sections	Specify the dates you started and left the job.
Related Skill	Select skills that you applied on the job from the list provided.
Employer	Name of your previous company.
Sectors	Type a keyword to start searching. Select your preferred sectors from the results.
Job Description	(optional) Brief description of your previous responsibilities.

If you have no experience (e.g. a fresh graduate), answer **No** and click **Continue to Education**.

Experience
Close

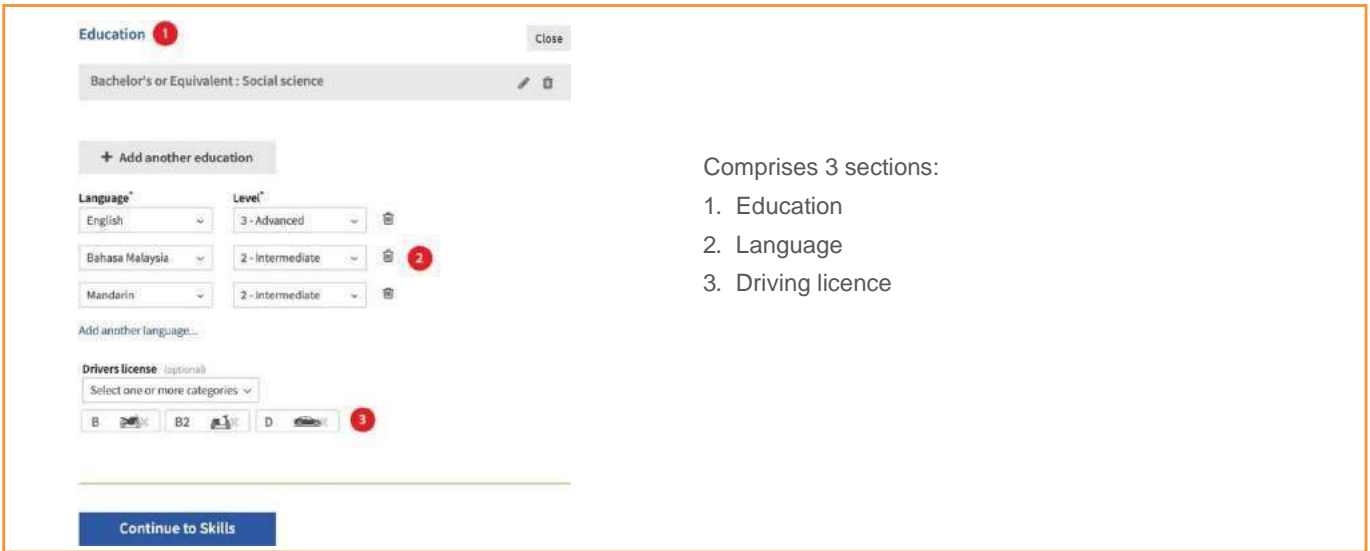
Do you have work experience?\*

Yes  No

Click **Add another experience** to add another previous job.



# EDUCATION



Comprises 3 sections:

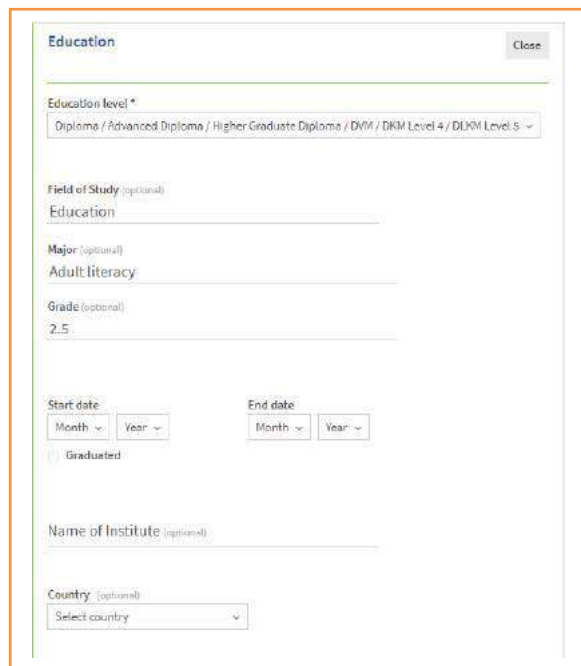
1. Education
2. Language
3. Driving licence

## 1. Education

List your academic qualifications.

Click on **Education Level** to choose the qualification level, e.g. "Bachelor's or Equivalent".

To select your **Field of Study**, enter a keyword and select the most relevant option from the list generated.



## 2. Language & Driving License

The screenshot shows the 'Education' section with a 'Close' button and a list of education entries. The first entry is 'Bachelor's or Equivalent : Social science'. Below it is a '+ Add another education' button. A red box highlights the language selection area, which includes a table with 'Language' and 'Level' columns. The table contains three rows: English (3-Advanced), Bahasa Malaysia (2-Intermediate), and Mandarin (2-Intermediate). To the right of this table is a text instruction: 'Specify the language(s) that you speak and the corresponding fluency (level). You have to define at least one language/level.' Below the language section is the 'Drivers license' section, which is optional and includes a dropdown menu to 'Select one or more categories'. A list of categories is shown with checkboxes: A (Invalid Carriage), B (Motorcycle exceeding 500 cc), B1 (Motorcycle not exceeding 500 cc), B2 (Motorcycle not exceeding 250 cc), C (Three-Wheeled Motorcycle), D (Motor Car unladen weight not exceeding 3500 kg), DA (Motor Car Without Clutch Pedal), and E (Heavy Motor Car).

# TRAINING

The screenshot shows the user profile overview page. On the left is a navigation menu with 'Education', 'Training', 'Skills', 'Certificates and Documents', and 'References'. 'Training' is highlighted in green. Below the menu is a 'Download your profile...' button. The main content area shows the 'Education' section with 'Bachelor's or Equivalent: Computer science' and 'SPM / O Level / SKM Level 1 / SKM Level 2 / SKM Lev...'. Below this is the 'Training' section, which is highlighted with a red box. It contains a '+ Add another training (optional)' button and a large blue 'Continue to Skills' button. Below the Training section is the 'Skills' section with 'Coordinate purchasing activities | Estimate costs of required supplies | Identify suppliers | Mai...'. The 'Education' and 'Skills' sections have 'Edit' buttons.

### 1. Training

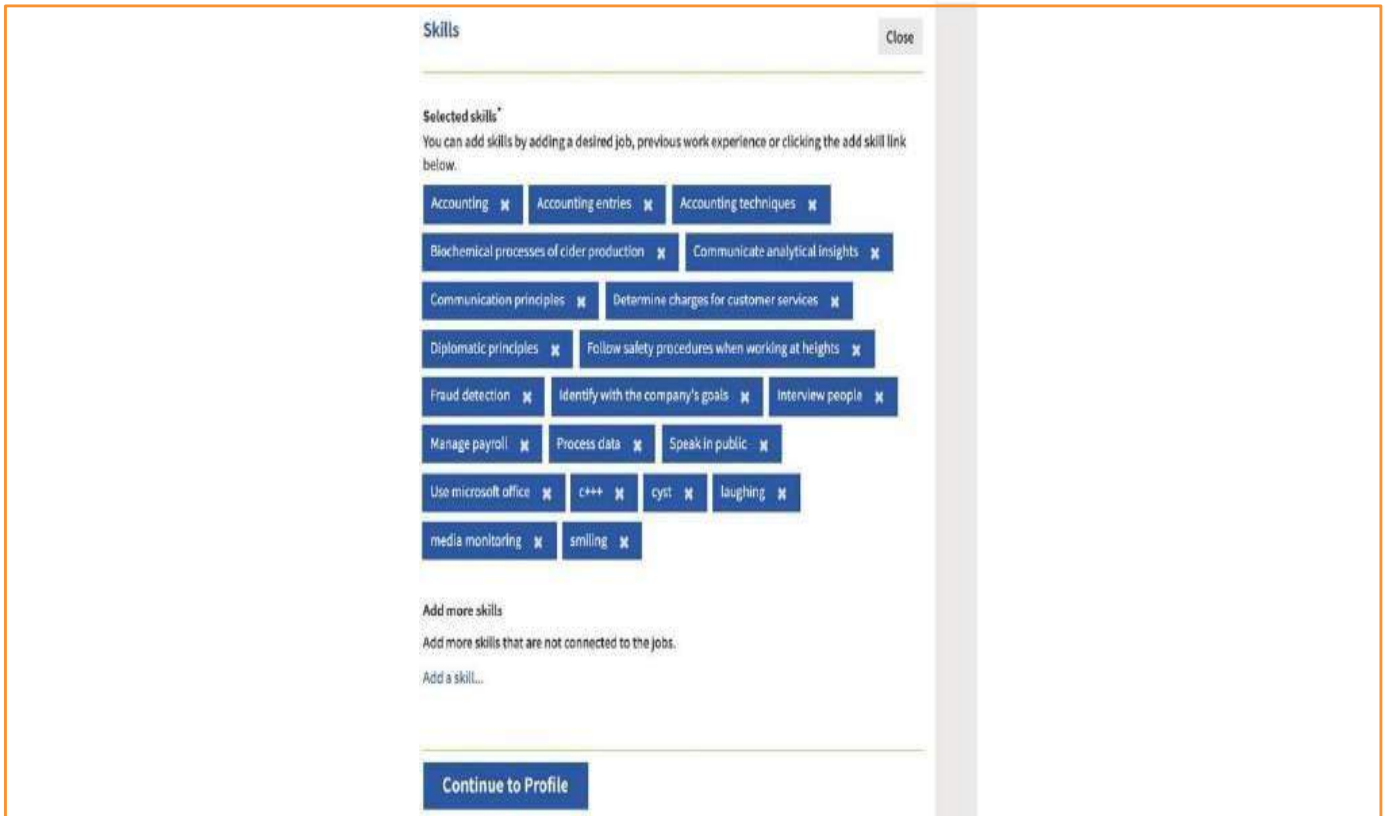
List your training qualifications.

Fill in the field accordingly.

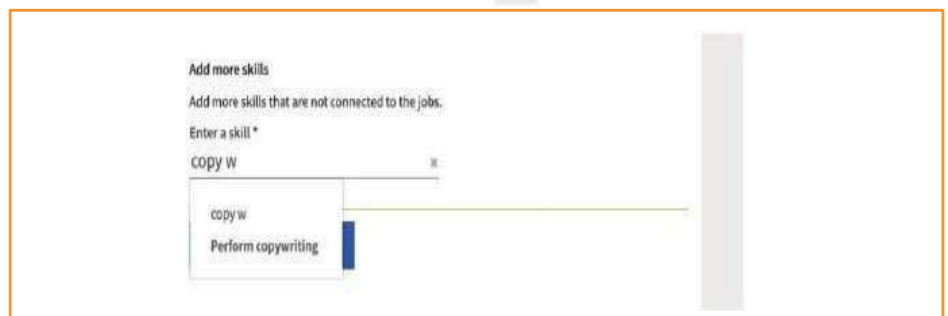
The screenshot shows the 'Training' form with a 'Close' button. The form contains the following fields: 'Name \*' (required, with a red asterisk and 'Name is required' error message), 'Name of Institute (optional)', 'Country (optional)' (a dropdown menu with 'Select country'), 'Start date (optional)' (Month and Year dropdowns), and 'End date (optional)' (Month and Year dropdowns).

# SKILLS

Add new skills in addition to reviewing and editing the skills you selected in the **Desired Job** and **Experience** sections. You must have at least one skill.



To add a skill, click **Add a skill** in the **Add more skills** section. Type a keyword in **Enter a skill** to select a skill from the list of options.



Repeat this process to add more skills. Click **Continue to Profile** after you are done.



# CERTIFICATE AND SUPPORTING DOCUMENT

Upload your related certificates and supporting documents.

**Education** Edit  
Diploma / Advanced Diploma / Higher / Graduate Diploma / DVM / DKM Level 4 / DLKM Level 3 / Educati...

**Training** Edit  
MS Office training | PMP training | Soft skills | Training ▲

**Skills** Edit  
Cover a variety of health conditions | HR2000

**Certificates and supporting documents** Close

- Bachelors in Computer Science ✎ 🗑  
BSC Computer Science - NI.JPG
- Diploma in IT ✎ 🗑  
Diploma in IT - NI.jpg
- Please upload a document or certificate ▲ ✎ 🗑

+ Add another document

**Continue to References**

**References** Edit  
Abdu-Bah | Another boss

**Certificates and supporting documents** Close

Bachelors in Computer Science ✎ 🗑  
BSC Computer Science - NI.JPG

Diploma in IT ✎ 🗑  
Diploma in IT - NI.jpg

Please upload a document or certificate ▲ ✎ 🗑

+ Add another document

**Document\***

**Upload file**  
jpg, png or pdf (max. 3MB)

Issued by (optional)

Issued on (optional)  
Month Year

+ Add another document

## COMPLETE PROFILE

Complete sections will have a green check mark appear next to them.

**My profile**

Your name ✎

**Personal Information** ▲ Edit  
Male | 27 Years | Kuala Lumpur

**Desired Job** Edit  
Software developer | [job] ▲

**Experience** Edit  
Membership administrator at MAYBANK | Accountant at CIMB Bank | Construction scaffolder at ...

**Education** Edit  
Bachelor's or Equivalent: Social science

**Skills** Edit  
Accounting | Accounting entries | Accounting techniques | Biochemical processes of cider prod...

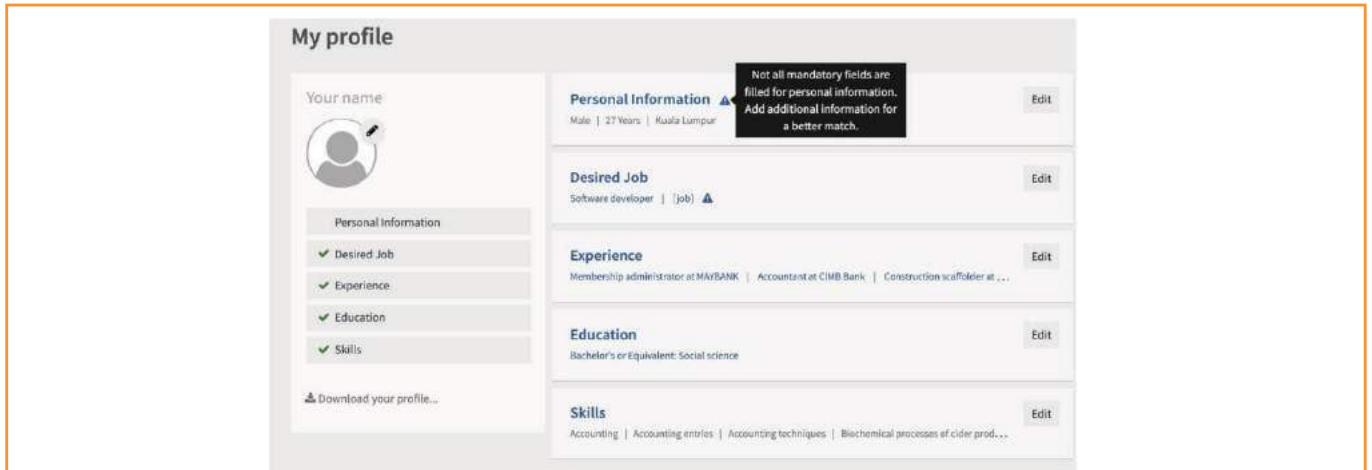
Personal Information

- ✓ Desired Job
- ✓ Experience
- ✓ Education
- ✓ Skills

Download your profile...

You can generate a resume (PDF) document based on the current information entered in the My Profile screen.

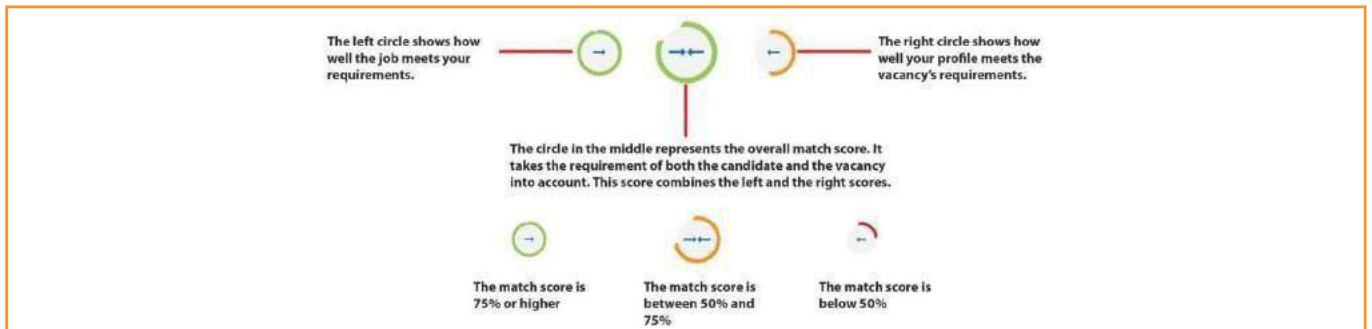
Missing information will be indicated by a warning sign.



Update your profile at any time using the **Profile** tab.

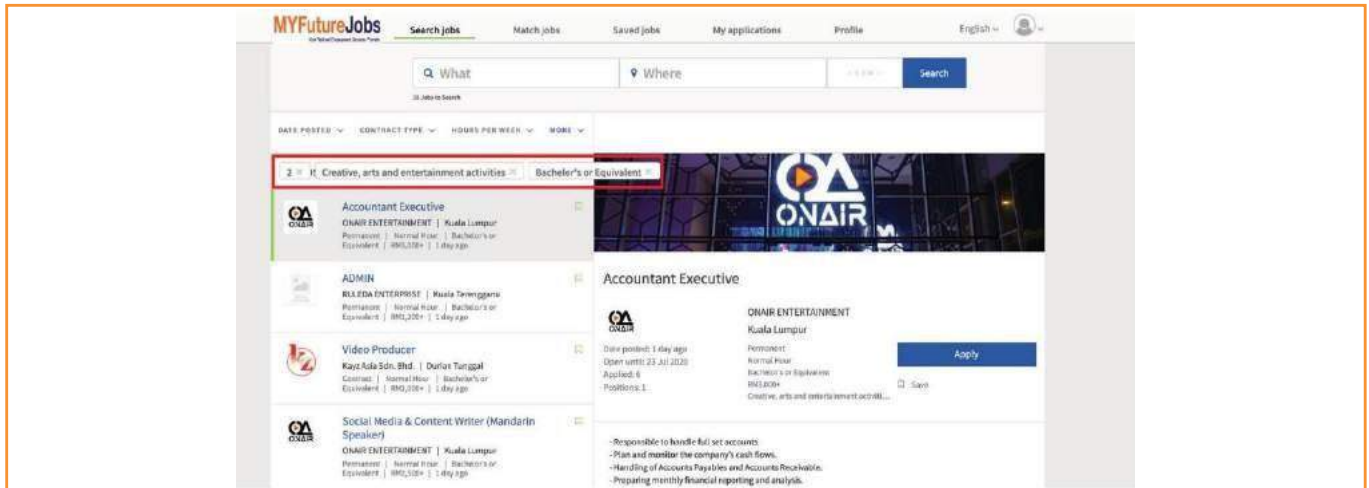
## MATCH SCORE

The circle in the middle represents the **overall match score**, which combines the left (jobseeker requirements) and right (vacancy requirements) scores.



# FILTER JOBS

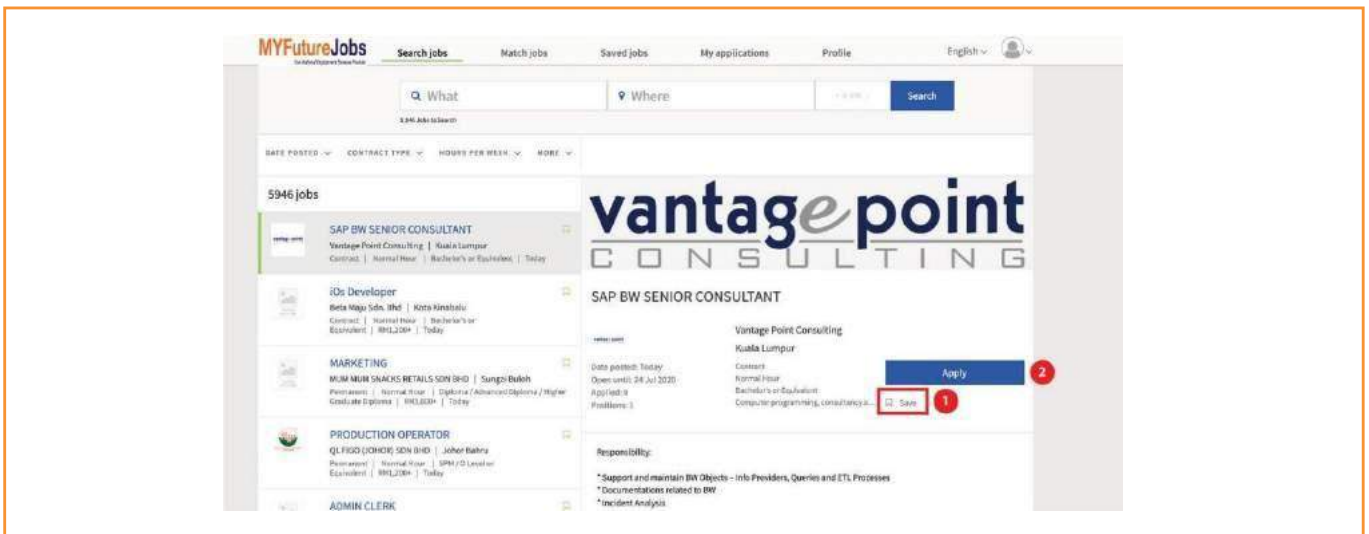
Only show vacancies that meet certain criteria i.e. date posted, contract type, working hours, sector, and education level. You may apply multiple filters at the same time



# MANAGE MATCH RESULTS

You may:

1. Save a job for further action by clicking on **Save**.
2. Apply immediately by clicking **Apply**.



You may:

1. Also see how you match with the **job chosen**.

The screenshot shows a 'How you match' section with a green header. Below it, there is a 'Required skills' section stating 'You own 9 of 9 required skills.' There are two columns of skill boxes, each with a green checkmark and a dropdown arrow. The skills listed are: Health and safety regulations, Select hazard control, Hydraulics, Evacuate people from buildings, Operate marine machinery systems, Navy operations, Work as a team in a hazardous environment, Operate marine communication systems, and Use different types of fire extinguishers.

## SEARCH FOR JOBS

Search for jobs in the **Candidate Portal** homepage.

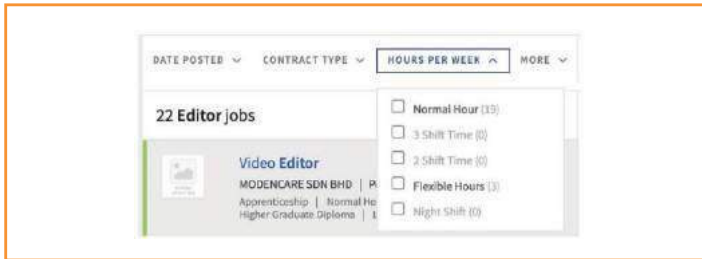
1. Enter a keyword and select an occupation from the list in the **What** field.
2. Enter your preferred location in the **Where** field and click **Search** to display results.

The screenshot shows the MYFutureJobs search interface. At the top, there are navigation links: Search jobs, Watch jobs, Saved jobs, My applications, and Profile. The search bar has a 'What' field with 'editor' entered, a 'Where' field, and a 'Search' button. Red arrows point to these fields with labels: 'Use keyword search for job title and occupation' pointing to the 'What' field, 'Specify location according to state and city' pointing to the 'Where' field, and 'Set vacancy radius from city' pointing to the 'Search' button. Below the search bar, there are filters for 'DATE POSTED', 'CONTRACT TYPE', 'INDUS PERSEKUTU', and 'MORE'. The main content area shows a list of 22 Editor jobs. The first job is 'Video Editor' at MODENCARE SDN BHD in Putrajaya, with a salary of RM1,500.00 per month. The second job is 'Video Editor cum Production Assistance' at WAKAF MALAYSIA BODICOM SDN BHD in Kuala Lumpur, with a salary of RM1,500.00 per month. The third job is 'VIDEO EDITOR VACANCY' at ADEESTA NETWORK SDN BHD in Bafau, with a salary of RM1,500.00 per month. The fourth job is 'Internship for Video Editor' at MODENCARE SDN BHD in Putrajaya, with a salary of RM1,500.00 per month. The fifth job is 'Video Editor' at Kaye Awa Sdn. Bhd. in Durian Tunggal, with a salary of RM1,500.00 per month. On the right side, there is a detailed view of the 'Video Editor' job, showing the company name 'MODENCARE SDN BHD', location 'Putrajaya, Jaja', and an 'Apply' button. Below the job details, there is a description of the role and a list of skills required.

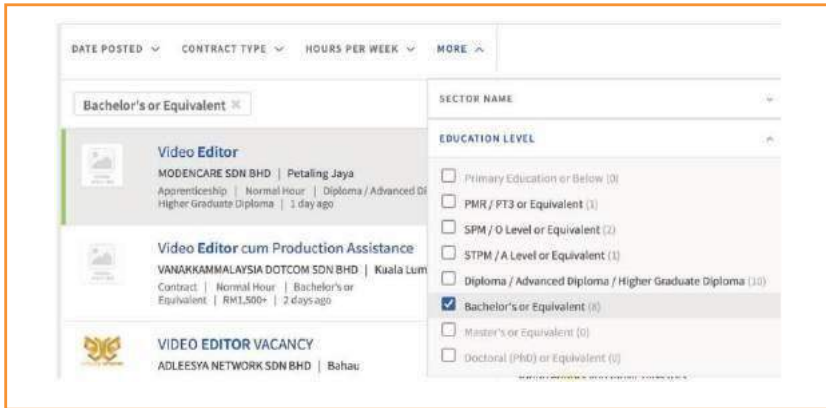
3. You may modify your search criteria at any time.

Clicking **Search** without entering any search criteria will display all vacancies sorted by date posted.

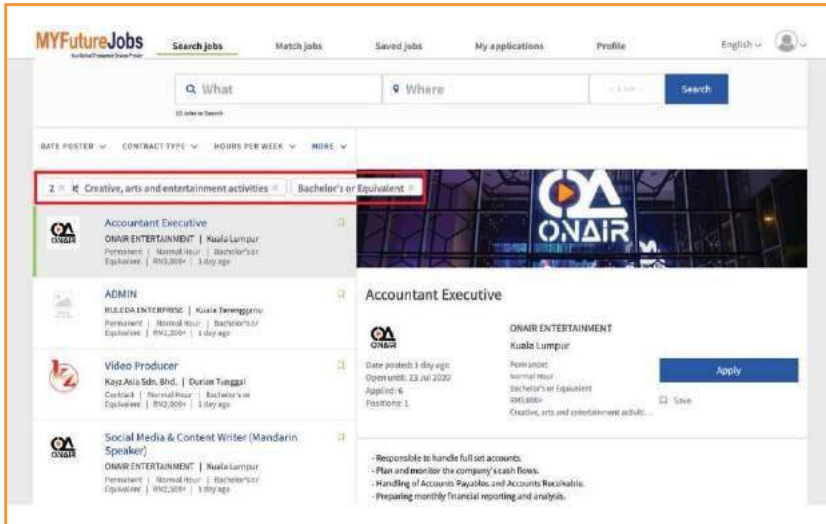
# FILTER RESULTS



Apply available filters to increase the relevance of your search results.



Click **More** for more filters.



You may apply multiple filters at the same time.

# APPLY FOR JOBS

Only registered users may apply for jobs. Click the **Apply** button to the right of the displayed job to apply. If you are not logged in, you will be redirected to the login page first.

Fill in all mandatory fields.

The screenshot shows a job application form for 'Video Editor cum Production Assistance at VANAKIAMMALAYSIA DOTCOM SDN BHD'. The user 'John Smith' is logged in. The form includes fields for E-mail, Phone, and Resume. The Resume section has three radio button options: 'Profile', 'CV from your profile', and 'Other CV'. There is an 'Upload' button next to the 'Other CV' option. The Motivation section has three radio button options: 'No motivation letter attached', 'Upload a motivation letter', and 'Create a motivation letter'. At the bottom, there are 'Cancel' and 'Apply' buttons. Red lines connect text boxes on the right to specific form elements: 'Profile', 'CV from your profile', 'Other CV', 'Upload', 'Create a motivation letter', and 'Apply'.

**Close**

Apply for Video Editor cum Production Assistance at VANAKIAMMALAYSIA DOTCOM SDN BHD

**John Smith**  
[Edit profile](#)

E-mail \*  
andreas.akobiarek@perkeso.gov.my  
18 characters left

Phone \*  
01234567890  
4 characters left

Resume \*

Profile  
 CV from your profile  
 John CV.pdf  
 Other CV

**Upload**  
Word or PDF (max. 1MB)

Motivation (optional)  
 No motivation letter attached  
 Upload a motivation letter  
 Create a motivation letter

**Cancel** **Apply**

If you choose Profile, the information defined in your profile will be passed to the employer along with your application.

If you choose CV, the CV file saved in the profile will be used for your application.

If you choose other CV, click the Upload button and locate a (Word or PDF) file containing the CV that you want to attach.

Click upload the option to upload a motivation letter file. If you choose the Create a motivation letter option, a text field will appear where you can enter the letter text.

When all required information is defined, click Apply.

You will receive a confirmation:

The screenshot shows a confirmation message with the text 'Thank you for your application!' and 'You can now:'. Below this is a link 'Return to the list of job results' and a 'Close' button.

**Thank you for your application!**

**You can now:**

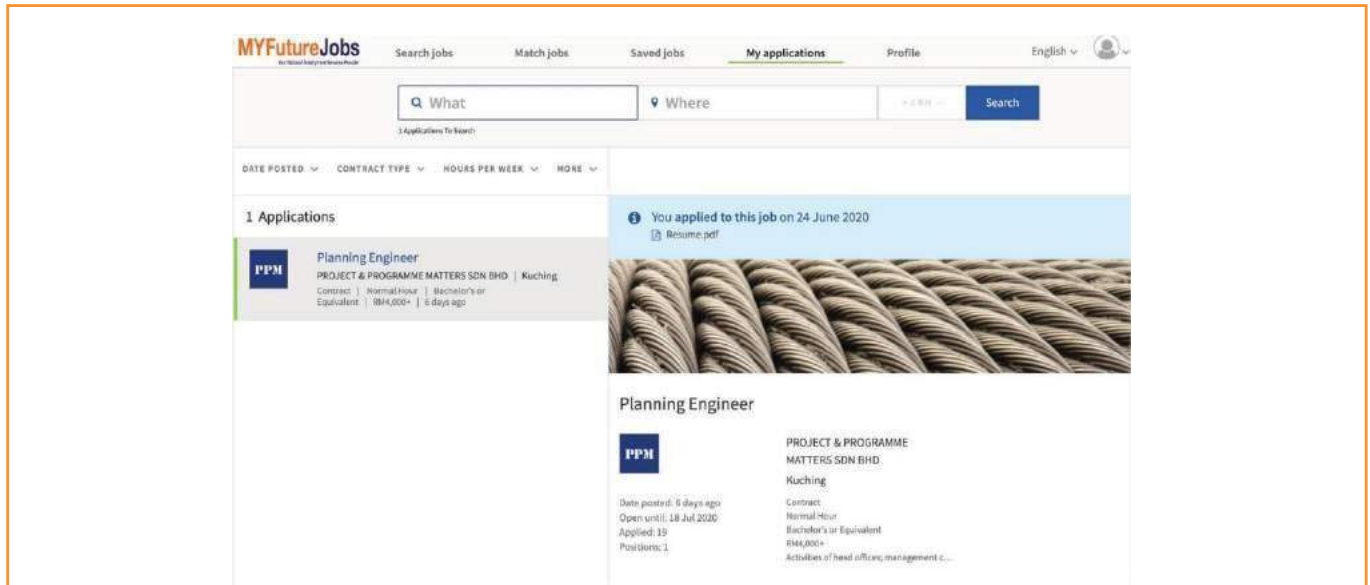
Return to the [list of job results](#)

**Close**

The job will now appear in **My applications**.

# MANAGE APPLICATIONS

Click on **My applications** to view your applications.



A notification will appear above the vacancy details if you are invited to an interview.



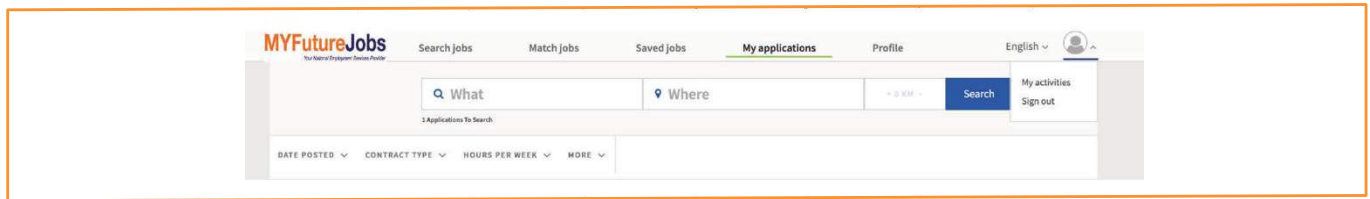
To accept an interview invitation, click **Accept**, check the information in the confirmation dialog, and click **Accept** again.

To reject an interview, click **Reject**, specify your reason(s) in the confirmation dialog, and click **Reject** again.

To reschedule the interview, contact the employer directly using the contact details provided after clicking **Reschedule**.

# MANAGE ACTIVITY LOG

**My activities** appear after clicking on the user icon. It shows the overview of your activities.



Date	Origin	Type	Additional info	User	Name	Remark	Attachment
12-05-20	Manual	Interview	perkeso	Job seeker	Andreas Charles Akobiarek		
06-05-20	System	Interview	HR MANAGER at UVB SDN BHD	Job seeker	Andreas Charles Akobiarek	08 May 2020 at 23:00 at KLCC	
06-05-20	System	Job interview feedback	HR MANAGER	Employer	MUHAMAD ZHARIF BIN MOHD RASIP	GOOD CANDIDATE	

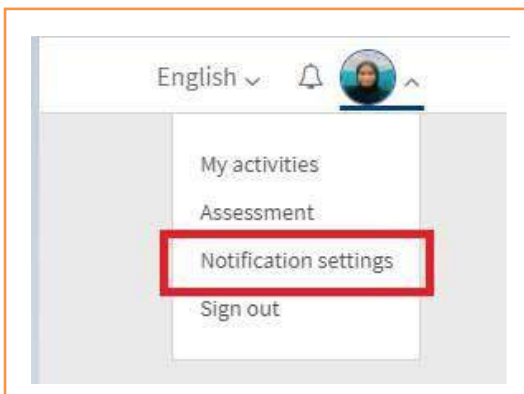
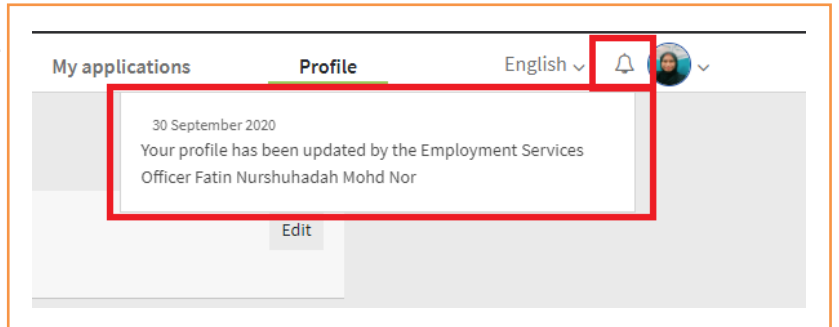
Each activity includes the following details:

Item	Description
<b>Date</b>	Date the activity was performed.
<b>Origin</b>	Manual or System (auto-generated). Activities maybe be created manually, or system generated.
<b>Type</b>	Activity type e.g., apply, training,
<b>Additional Info</b>	Additional information (if provided).
<b>User</b>	Type of user performing activity e.g., jobseeker, case manager.
<b>Name</b>	
<b>Remark</b>	Remarks on the activity (if provided).
<b>Attachment</b>	Attachments related to the activity (if uploaded).



# PORTAL NOTIFICATION

Any new updates will be shown at the notification icon.  
**Click** the notification's icon for further information.



Jobseekers can disable the portal or email notification -;

1. **Click** the portal notification's icon
2. **Select** Notification Setting.
3. **Unchecked** any checked box according jobseeker's need.
4. **Click** Close.

*Note: Jobseeker will not receive any new matched job notification until the profile is completed*

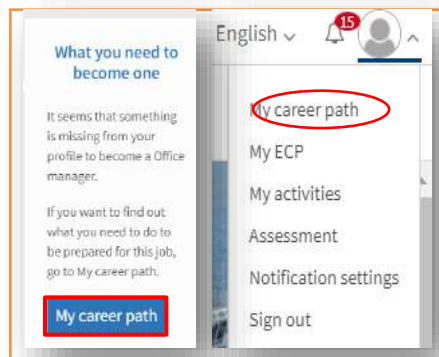
	Email	Portal notification
A caseworker applied for a job on your behalf	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
A caseworker has updated your ECP	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
A caseworker sent you a job recommendation	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Job interview invitation	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
A caseworker updated your profile	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
An employer invited you to apply for a position	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
New jobs were matched to your profile	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Job offer	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

# MY CAREER PATH

My Career Path helps jobseekers to rectify and recommends the most suitable skills needed for the desired job chosen.

To choose this option, jobseekers can-

1. **Click** the profile icon or click this option when filling in their desired job.
2. **Select** My Career Path.
3. **Click and look at the recommended skills.**



A screenshot of the 'What you need to become a...' page. It features a blue icon with a pencil and checkmarks. Below the icon is the heading 'What you need to become a...'. The text explains that users can find out what it takes to find a job in a certain occupation by comparing their profile to common competencies. Below this is a section titled 'Choose an occupation' with a text input field containing the word 'Occupation'. To the right is a large image of a welder working in a factory.

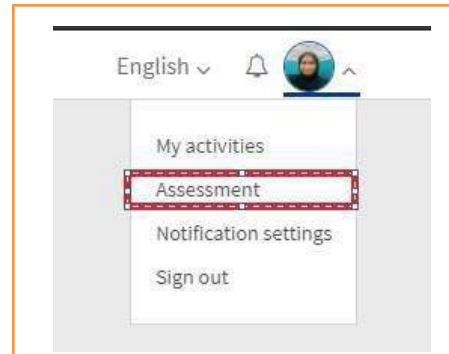
A screenshot of the 'What you need to become a...' page. It features a blue icon with a pencil and checkmarks. Below the icon is the heading 'What you need to become a...'. The text explains that users can find out what it takes to find a job in a certain occupation by comparing their profile to common competencies. Below this is a section titled 'Choose an occupation' with a text input field containing the word 'Typist'. Below that is a section titled 'Required skills' with the text 'You own 0 of 12 required skills.' and a grid of 12 dropdown menus, each representing a skill: Transcription methods, Pose questions referring to documents, Use free typing techniques, Apply grammar and spelling rules, Type error-free documents, Company policies, Provide written content, Align content with form, Use microsoft office, Decode handwritten texts, Use dictionaries, and Draft corporate emails.

# VOCATIONAL INTEREST ASSESSMENT

The Vocational Interest Assessment assesses the interest of the jobseekers and recommends the most suitable occupation based on the assessment results.

To take the assessment-;

1. **Click** the profile icon
2. **Select** Assessment.
3. **Click Start** and answer all the question.



### Vocational interest assessment

1 Introduction      2 Questions      3 Results      4 Occupations

**Get to know your vocational interests in 4 steps**

The Vocational interest assessment can help you find out what your interests are and how they relate to the world of work. You can find out what you like to do. The Vocational interest assessment has 60 questions about work activities that some people do on their jobs.

Read each question carefully and decide how you would feel about doing each type of work:

- Strongly dislike
- Dislike
- Unsure
- Like
- Strongly like

Try not to think about:

- If you have enough education or training to do the work
- How much money you would make doing the work

Just think about if you would like or dislike doing the work.

There are no right or wrong answers. Please take your time answering the questions. Good luck!

**Start**

### Occupations

#### Select job preparation

How much education, training, and experience do you need to do the job? Different careers need different amounts of preparation. Select level of job preparation to help you identify and explore careers that might be right for you.

- Extensive job preparation
- High job preparation
- Medium job preparation
- Some or no job preparation

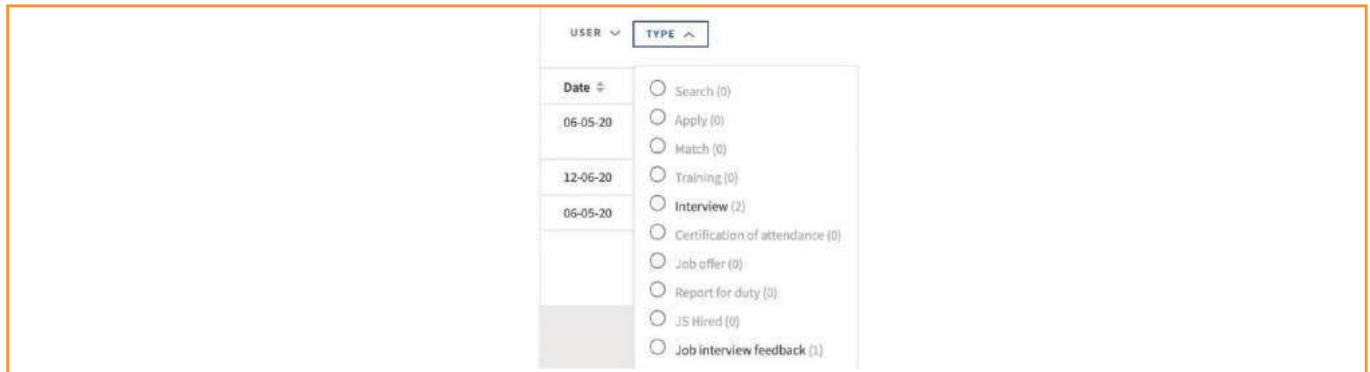
#### 745 occupations that fit your interests

- Casting mould maker
- Dangerous goods driver
- Recycling worker
- Moving truck driver
- Private chauffeur
- Aircraft fuel system operator
- Refuse vehicle driver
- Delivery driver
- Hearse driver
- Taxi driver

# SORT AND FILTER ACTIVITIES

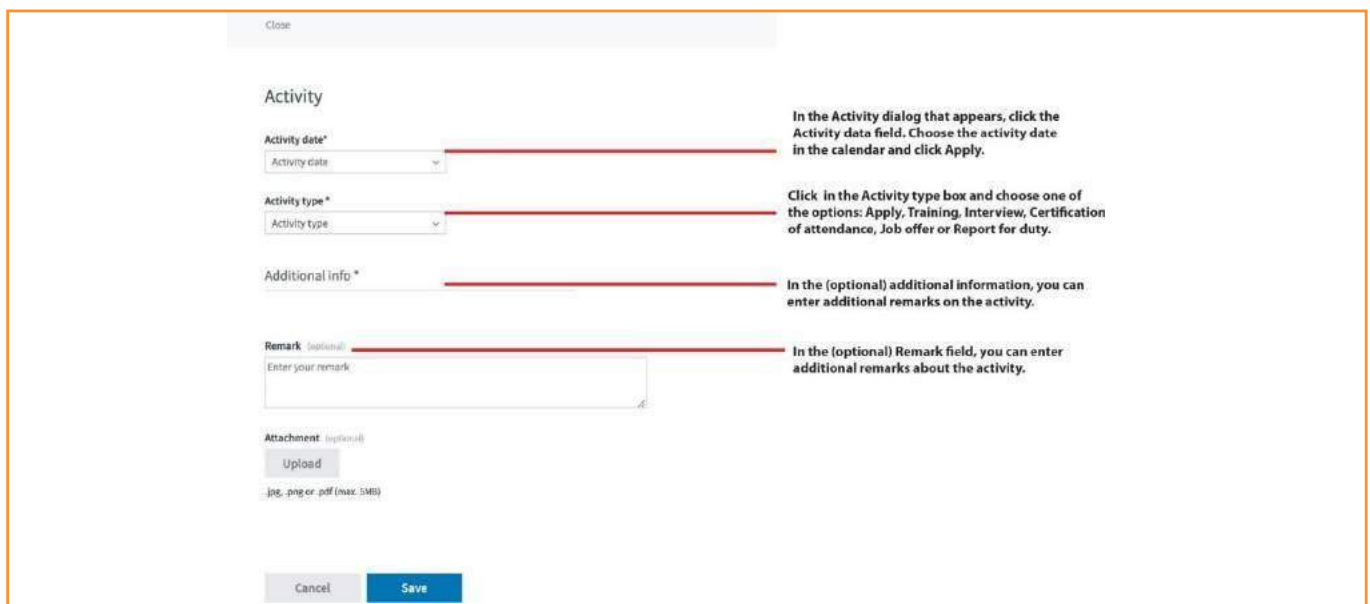
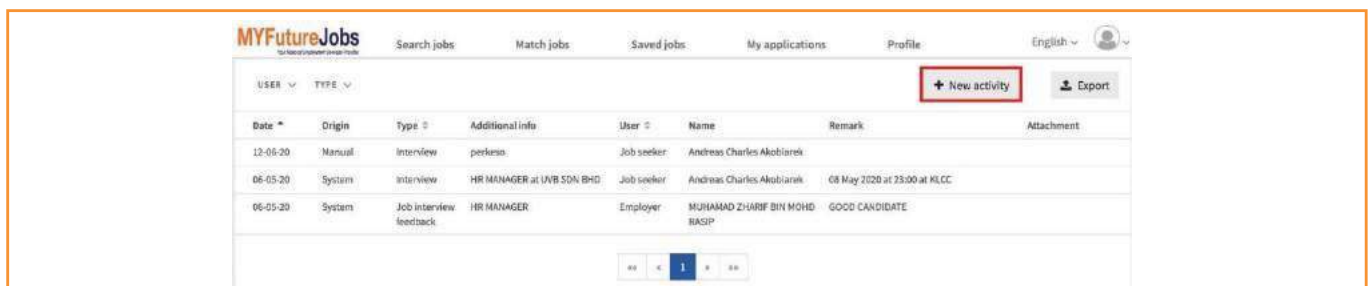
Activities may be sorted by date, type and user. Click on the relevant title to sort.

Activities may be filtered by case, type, and user. You may apply multiple filters at one time.



# LOG A NEW ACTIVITY

To log a new activity, click on **New Activity** at the top right of the screen.



1. Click **Upload** to attach files and **Remove** to delete them. Uploading another file will replace the previous one.
2. Click **Save** to save the activity.



[www.myfuturejobs.gov.my](http://www.myfuturejobs.gov.my)

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